

# Tribute to Women 2023

# HOW TO CREATE A STRONG NOMINATION

eliminating racism  
empowering women  
**ywca**  
Northeast Tennessee and Southwest Virginia

## Plan

- Ask your candidate for permission to nominate her. Spend a few moments with her to gather information for the form, including her full name, title, address, etc., as well as her activities, honors, and affiliations. Ask for a copy of her resumé if she has one, and a brief story that illustrates her contributions.

## Organize

- As you draft responses to the application questions, paint the big picture of your nominee's greatest accomplishments, and support the overall picture with specific details about her contributions. All Tribute judges live and work outside the states of Tennessee and Virginia. The only way they can get to know your candidate is through your words.
- While many nominees have accomplishments in several areas, be sure to emphasize your nominee's achievements in only one selected nomination category: FINANCE, HEALTHCARE, BUSINESS/INDUSTRY, STEAM/EDUCATION or MISSION IMPACT.
- Emphasize your nominee's leadership qualities, personal, or organizational growth, level of achievement, and the positive impact her efforts have had on others.

## Submit

- Emphasize your nominee's leadership qualities, personal or organizational growth, level of achievement, and the positive impact her efforts have had on others.
- Submissions are due to YWCA NETN and SWVA by April 3, 2023. Nominations may be mailed, hand delivered, emailed, faxed or submitted online at [www.ywcatnva.org](http://www.ywcatnva.org).
- Forms must be filled out completely and signed by both the nominator and the nominee. Unsigned forms will not be accepted. If submitting online, please complete the e-signature with approval from the nominee.



## Tribute to Women Checklist

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| <input type="checkbox"/> Candidate's Permission Received                       | <input type="checkbox"/> Short-Answer Questions Completed (Page 2 of Form)               |
| <input type="checkbox"/> Nominating Criteria Reviewed (Page 1 of Form)         | <input type="checkbox"/> Nominees Signature Received (Page 2 of Form)                    |
| <input type="checkbox"/> Nominee Contact Information Provided (Page 1 of Form) | <input type="checkbox"/> Organization Representative Signature Received (Page 2 of Form) |
| <input type="checkbox"/> One Category Chosen (Page 1 of Form)                  | <input type="checkbox"/> Contact Information Completed (Page 2 of Form)                  |

**Nominations Due:** April 3, 2023

**Event Date:** June 8, 2023

For more information, call 423.968.9444 or email [media@ywcatnva.org](mailto:media@ywcatnva.org)